



# APPLICATION FOR PROVISION OF DRAGON BOAT UNDER THE 2011 DRAGON BOAT DEVELOPMENT PROGRAM

**PLEASE READ THE ACCOMPANYING INSTRUCTIONS CAREFULLY.** You will need the information to complete this form properly.

Through the generosity of the Ontario Trillium Foundation, Dragon Boat Canada (DBC) has acquired 6 dragon boats. These boats are available for placement throughout Ontario with the purpose of fostering the growth of dragon boat racing through club development and providing physical fitness, personal growth and wellness opportunities across the province.

In assessing requests, DBC will consider applicants who show fiscal responsibility, have a committed volunteer base and have the capacity to create and implement a successful club based dragon boat program.

## Part 1 – IDENTIFICATION

<b>Q1</b>	<b>Name of applicant</b>		
<b>Q2</b>	<b>Applicant's legal status</b>		
	<input type="checkbox"/> Individual	<input type="checkbox"/> Municipal corporation	<input type="checkbox"/> Other not-for-profit corporation
	<input type="checkbox"/> Other (specify)		
<b>Q3</b>	<b>Mailing Address</b>		
	(number, street, room, floor or suite no., RR.)		
	(city or town)	(province)	(postal code)
<b>Q4</b>	<b>Fiscal year end</b>		
	<input type="text"/> <input type="text"/> Day (1-31)	<input type="text"/> <input type="text"/> Month (1-12)	
<b>Q5</b>	<b>Contact person</b>		
	(first name)	(last name)	
	( ) (telephone number)	( ) (fax number)	
	(email address)		
		Title (Mr. Ms. Other)	

**Part II – SUPPORTING INFORMATION**

Please note that we cannot review an application without all of the following information:

	<b>Attached</b>
<b>Q6</b> Please attach a clear copy of each of the <b>governing documents</b> under which the applicant was established	<input type="checkbox"/>
<b>Q7</b> Does your organization have <b>by-laws</b> ? <input type="checkbox"/> <b>Yes</b> <input type="checkbox"/> <b>No</b> If yes, please attach a copy of the by-laws bearing the signatures of at least <b>two</b> current directors and an effective date	<input type="checkbox"/>
<b>Q8</b> Please attach a <b>statement of activities</b> fully describing the activities and programs to be carried on by the applicant to further the purposes of developing and fostering the growth of dragon boat racing and providing physical fitness, personal growth and wellness opportunities across the Province of Ontario	<input type="checkbox"/>
<b>Q9</b> Please attach <b>financial statements</b> for the last completed year or fiscal year of operation. If the applicant is not yet operating, you should attach a copy of a proposed budget, or an estimate of receipts and disbursements and assts and liabilities, for the first year of operation	<input type="checkbox"/>
<b>Q10</b> Please attach a <b>list of directors</b> of the organization showing the full name, address, phone number and occupation of each director	<input type="checkbox"/>

**Part III - DRAGON BOAT PROGRAM**

Please limit your answers to the space provided. You may answer in point form.

<b>Q11</b> Please explain the need for your dragon boat program	<hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>
<b>Q12</b> Please explain how the need for your dragon boat program was identified.	<hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>

**Q13** Please list your dragon boat program's goals and objectives.

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**Q14** Please explain how the success of your program, as measured against its goals and objectives, is defined.

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**Q15** Please describe any community involvement and collaboration with your dragon boat program.

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**Q16** Please state how many people your dragon boat program serves:

Youth (under 18 years)    +     Adults (18 years +)    =     Total

<b>Q17</b>	Please explain how the future of your dragon boat program will be assured.		
	<input type="text"/>		
	<input type="text"/>		
	<input type="text"/>		
	<input type="text"/>		
	<input type="text"/>		
<b>Q18</b>	Please explain how your dragon boat program will be funded in the next and subsequent fiscal years.		
	<input type="text"/>		
	<input type="text"/>		
	<input type="text"/>		
	<input type="text"/>		
<b>Q19</b>	Please indicate the first year and expected final year of operations of your dragon boat program.		
	<input type="text" value="20"/>	Start year	<input type="text" value="20"/>
		End year	

**Part IV - Certification**

**I hereby certify** that the information given in this application and in all documents attached is, to the best of my knowledge, correct and complete.

1.	Director's Name	Signature	Date
	<input type="text"/>	<input type="text"/>	<input type="text"/>
2.	Director's Name	Signature	Date
	<input type="text"/>	<input type="text"/>	<input type="text"/>

**WHAT HAPPENS TO YOUR APPLICATION**

When completed you should send this form and the supporting documents to **Dragon Boat Canada, P.O. Box 51517, Toronto, ON, M4E 1C0.**

Completed applications must be received no later than 4:30 pm (Eastern Time) on May 31, 2011. Late applications will not be considered. Successful applicants will be informed within eight (8) weeks of the application deadline.

After an initial review, DBC may require further information. You will be asked to supply this information within two (2) weeks from the day information is requested. DBC may wish to make an on-site visit at any time. A mutually convenient time will be arranged.

Further information may be obtained by telephoning DBC at (613)482-1377 or by email at [director@dragonboat.ca](mailto:director@dragonboat.ca)