

Canadian National Dragon Boat Team Guidelines and Requirements for National Crew Directors

GUIDELINES - EXPLANATION

This document outlines the expectations of the National Crew Directors of the Canadian National Dragon Boat Team which are a condition of his/her participation in the program. The National Team represents Canada both off and on the water and as such members are expected to conduct themselves in a manner becoming an ambassador for Dragon Boat Canada, our sport, and our country.

Please read the articles and, if in agreement, sign where indicated.

PURPOSE

Identify, select and train individuals who possess and have demonstrated the skills required to represent Canada at International Dragon Boat Federation Championship Events.

GOAL

To create the fastest crews possible by assembling the best racers from across Canada through an equitable and accessible selection process.

GUIDING PRINCIPLES

For the purposes of this document the terms “program” and “team” refers to all aspects, processes, divisions, categories and classes of the Canadian National Dragon Boat Team, unless otherwise specified.

1. Excellence
 - a) The sole purpose of the National Team program is to foster excellence amongst athletes, and coaches.
2. Sustainable
 - b) The National Team program recognizes the value of program continuity in the on-going development of high performance athletes.
3. Accessible and Transparent
 - a) The National Team program is designed to allow any qualified racer to tryout and be provided with a comprehensive and logical set of selection criteria that is available to all interested parties and individuals prior to the initiation and implementation of the selection process (both pre and post try out).
 - b) Athlete selections are based on objective criteria that are within the best practices of the sport.
4. Integrity and Respect
 - a) Each person involved in the National Team program, be it as an athlete, coach, administrator, health professional, or supporter conducts themselves at all times in a manner that is respectful and with integrity.

PROGRAM OBJECTIVES

1. To provide opportunity for athletes and coaches to develop their skills and potential to the highest degree possible in a supported and dynamic environment.
2. To have the sport of dragon boat racing in Canada be regarded as a high performance athletic endeavour that is recognized nationally and internationally.
3. To ensure the most open unbiased and equal opportunity for all athletes across Canada who possess the required skill to be fairly assessed and selected
4. To abide by the principles and standards of Dragon Boat Canada, Sport Canada, the Canadian Coaches Association and the International Dragon Boat Federation

NATIONAL CREW DIRECTOR CRITERIA AND SELECTION

Eligibility Requirements

- Canadian Citizen or hold Landed Immigrant Status, or resident of Canada for a minimum of three (3) years
- Current Affiliate Member in good standing with Dragon Boat Canada
- Hold a valid passport
- Hold valid first aid/CPR training cards
- Carry coaches commercial liability insurance
- Willing to undergo a criminal background check

Required Standards

- Respectful towards Dragon Boat Canada and the International Dragon Boat Federation
- Respectful towards National Team processes, athletes, and personnel
- Commitment to work with and be supportive of athlete's "home club" and "club coach"
- Commitment to uphold the Dragon Boat Canada Rules of Racing, Codes of Conduct, By-laws and all Policies and Procedures
- Extraordinary technical knowledge
- Excellent communication skills
- Demonstrated ability to develop and monitor high performance training programs
- Ability to motivate and encourage team building
- Knowledge of the various styles of dragon boat racing and demonstrated ability to adapt as necessary
- Passionate about the sport of dragon boat and committed to the success of Team Canada

Desired Skills, Attributes and Background

- Dragon Boat Canada Coaching Competitive Dragon Boat accredited
- Previous international competition experience
- Ability to foster harmonious relationships with athletes, other coaches, support staff and officials
- Crisis management and dispute resolution skills

NATIONAL CREW DIRECTOR EXPECTATIONS

The National Crew Director is:

- An individual who is responsible for a program established to select, coach and train a National Crew

National Crew Directors shall:

- Follow the principles and values as established in the Code of Ethics
- Act at all times in the best interest of the development of the athlete as a whole person
- Accept both the letter and spirit of the rules of the sport. Aim to compete fairly, using talent and ability to perform and win; refuse to win by illegal means or by cheating
- Accept and support the role of the Officials to ensure the competition is conducted fairly and in accordance with the established rules
- Act with integrity in performing all duties with the athletes, other coaches, support staff, family members, and officials
- Strive to be well prepared so duties are carried out with competence
- Ensure that equipment and facilities meet safety standards and are appropriate to the age and ability of all athletes.
- Obtain appropriate qualifications and keep up to date with the latest coaching practices
- Maintain the highest standards of personal conduct
- Develop the winningest team possible through recruitment, selection, and training
- Select crew using an equitable, accessible, and transparent process that is available to all eligible athletes
- Afford equal opportunity for participation in the selection process

ACCOUNTABILITIES AND ATHLETE SELECTION

Each National Crew Director Shall:

- Provide Dragon Boat Canada with selection criteria to be implemented
- Provide signed National Crew Director Agreement and \$1,500.00 program deposit. Agreement and deposit are due within 15 days of the appointment of a Crew Director
 - The deposit shall be held in trust by Dragon Boat Canada and will then be applied against the WDBRC registration costs of the program. Any amounts left over shall be returned to the program.

Means of selection implemented by each Crew Director shall be made available and accessible to the dragon boat community through email and Dragon Boat Canada website postings within 30 days of the receipt of the National Crew Director Agreement and deposit.

Once National Crew Directors have established means of selection, an invitation will be put out to all Dragon Boat Canada members from the Crew Directors via the Dragon Boat Canada office informing all interested athletes that they may submit their resume, club coach and regional coach (see attached list) recommendations to the appropriate Crew Director(s).

Expressions of interest from athletes will be accompanied by an assessment from their Regional Coach, club coach, and may include relevant fitness results, a review of technical competency and attitude.

PROCESS, REPORTING AND SPECIFICS

January 20, 2012 Deadline for submission of National Crew Director applications 5pm EST.

National Crew Director agreements and deposits are due no later than 15 days from identification of National Crew Director (identification being established upon formal invitation from Dragon Boat Canada to National Crew Director Candidate for the opportunity to deliver a National Team Crew). National Crew Director assignments are not confirmed until receipt of National Crew Director agreement and deposit. Dragon Boat Canada may appoint an alternate National Crew if agreement and deposit are not received by the deadline.

In the event there are no applicants for a specific class Dragon Boat Canada may choose to either re-post the opportunity or appoint an individual at their discretion.

February 24, 2012 (or earlier) 2013 National Crew Directors announced to community (via email and website).

October 1, 2012 Progress Report #1 is due. Progress report must include a prospective crew list. Level of athlete involvement in process is to be noted (eg. attended camp, no contact made with potential athlete, etc.)

February 12, 2013 Progress Report #2 is due.

March 31, 2013 Provisional Rosters due.

March 15, 2013 Final Roster and Progress Report #3 is due.

August 15, 2013 Final Report Due.

All progress reports will include the following information:

- Status and detailed description of talent identification and selection processes
- Status and detailed description of training opportunities, camps and other crew activities
- Current crew list
- Any deviations from previously submitted processes including rationale

National Crew Director will submit a provisional roster of a maximum of 26 athletes (including drummer and steersperson) to DBC by March 31, 2013.

Dragon Boat Canada may revoke the rights of a National Crew Director. If a National Crew Directors rights are revoked the right to select, coach and train a National Crew may be given by Dragon Boat Canada to another Crew Director.



2012-2013 National Crew Director Agreement Form

Submission of this form accompanied by the deposit (\$1,500.00) confirms the commitment of the National Crew Director to the 2012-2013 Canadian National Dragon Boat Team. One form for each class/division is required.

To: Dragon Boat Canada

I, _____ of

Full Name

Address

Am confirming my desire to be a Crew Director for the 2012-2013 Canadian National Dragon Boat Team for the following:

Age Class

Gender Class

I agree to the following terms:

1. I agree to abide by the Dragon Boat Canada Canadian National Dragon Boat Team Guidelines and Requirements.
2. I acknowledge that Dragon Boat Canada may take disciplinary action against me, if I fail to adhere to any portion of these Guidelines and Requirements, or those of the International Dragon Boat Federation.
3. I acknowledge that disciplinary action against me may include my removal from the 2012-2013 Canadian National Dragon Boat Team.

Signature

Date