



**DRAGON BOAT CANADA  
BATEAU-DRAGON CANADA**

## **DBC High Performance Committee Terms of Reference**

### **Name**

The High Performance Committee (HPC) shall be a duly constituted committee and shall operate at the pleasure of the Dragon Boat Canada/Bateau-Dragon Canada (DBC) board of directors (the board).

### **Core Objective**

To create/foster the means for Canadian International Teams (including, but not limited to, World Dragon Boat Racing Championships [WDBRC], and Club Crew World Championships [CCWC]) to achieve medal performances.

### **Function**

The HPC shall provide leadership and direction to the Executive Director and National Team Leader in the development and implementation of selection criteria and performance standards for all High Performance programs. The HPC will present National Team program direction to DBC board of directors for approval.

The HPC shall, through DBC, support the International Dragon Boat Federation's (IDBF) high performance programs domestically and internationally.

### **Accountability**

The chair of the HPC shall be a member of the Board of Directors of DBC. The Board of Directors is vested with final authority in all areas of DBC High Performance programming.

### **Structure**

The HPC shall consist of:

- Board Chair (appointed by the DBC Board of Directors)
- 2 Members-at-large appointed by the Board of Directors; applications for these positions will be sought by DBC
- 1 Athlete Representative. The athlete will have been a member of the previous Premier National Team program (Mixed, Open or Women), and will be selected by the previous Premier National Team. Individuals involved in the current National Team program (in any division or class) are ineligible to participate in the HPC.

The term of the committee shall be two years, the committee will be formed following a WDBRC and carry through to the completion of the following WDBRC. The board will determine the composition of the committee at the DBC Board meeting that follows the WDBRC.

No individual may remain on the committee should they participate directly in any aspect of the National Team process (coach, athlete, crew director, etc., pre-selection, selection, etc.).

The Board Representative will act as the Chair of the Committee. In their absence, an HPC member selected by the Board Chair will act as Chair on an interim basis.

## **Operation**

### **Responsibilities:**

- The HPC shall provide recommendation to the Board of Directors in the development of High Performance programs.
- The HPC shall provide recommendations to the Board of Directors in the development of Competition Rules and Regulations.
- The HPC shall develop and oversee National Team Director selection.
- The HPC shall make recommendation to the Board of Directors on the appointment of National Team Directors.
- The HPC shall approve National Team athlete selection processes and criteria
- The HPC shall make recommendation to the Board of Directors in regards to the CCWC processes and protocols.
- The HPC shall serve as jury and render decisions for any disputes of National Team Programs that rest outside the existing appeal and dispute protocols and processes.

## **Reporting**

The HPC shall meet at any time and place as determined by the HPAC Chair as approved by the DBC Board of Directors.

The HPC shall provide minutes of meetings to the DBC office within 14 days of meeting.

The HPC shall provide monthly reports to the Board of Directors regarding the operations of the High Performance programs.