



## RULES AND REGULATIONS FOR ENTRIES TO IDBF CLUB CREW WORLD CHAMPIONSHIPS

### 1. Background

**This document sets out DBC's rules and regulations for awarding Club Crew World Championship (CCWC) entries at a Canadian Championship.**

The IDBF holds CCWCs in even years (e.g., 2010). The CCWCs are designed for club crews who are sanctioned, but not selected, by IDBF controlling associations. DBC is the IDBF member and controlling association for Canada. Club crews must be sanctioned by DBC in order to compete in a CCWC.

DBC may approve up to five crews per Competition Class for each CCWC. Generally, DBC awards CCWC entries based on the rules and regulations set out in this protocol.

These rules and regulations are in addition to the IDBF's requirements regarding CCWCs (including the IDBF Competition Regulations and Rules of Racing, a copy of which is available at [www.idbf.org](http://www.idbf.org)). If there is a conflict between any provision of these rules and regulations and any provision of the IDBF Competition Regulations and Rules of Racing, the provision set out in this document will govern.

## 2. Defined Terms

- 2.1 “**CCWC**” means an IDBF Club Crew World Championship.
- 2.2 “**CCWC Year**” means the calendar year in which a CCWC is held.
- 2.3 “**Canadian Championship**” means the Canadian National Dragon Boat Championship sanctioned by DBC.
- 2.4 “**Club**” means an organization holding club membership with DBC.
- 2.5 “**Club List**” means the list setting out all members, including the full name, DBC PIN, postal address, email address, and date of birth of each Racer, Coach, Manager, Program Director and other officials of a Club as registered through the DBC Membership system.
- 2.6 “**Competition Class**” means any combination of Racing Class and race distance (e.g., Junior Women [Racing Class] 500 meters [race distance]).
- 2.7 “**Crew**” means a crew, consisting of a maximum of 30 Racers (including one drummer and one steersperson), formed from the membership of a Club.
- 2.8 “**Crew List**” means a list of not more than 30 Racers taken from the Club List registered with DBC, showing the names and DBC PIN of all Racers who will race in a particular Racing Class Competition Class at a Qualifying Regatta.
- 2.9 “**DBC**” means Dragon Boat Canada.
- 2.10 “**IDBF**” means the International Dragon Boat Federation.
- 2.11 “**Qualifying Regatta**” means a regatta sanctioned by DBC in which Crews may participate for the purpose of meeting the eligibility requirements to challenge for a CCWC entry.
- 2.12 “**Qualifying Period**” means the months between one CCWC (i.e. August 2010) and the next CCWC Race Off Regatta (i.e. July 2011).
- 2.13 “**Racing Class**” means a group of races organized on the basis of age and gender (e.g., Junior mixed).
- 2.14 “**Race-Off Regatta**” means a regatta sanctioned by DBC at which one or more CCWC entries are available to be awarded, and may include the Canadian Championship or a Regional regatta.
- 2.15 “**Racer**” means a paddler, drummer or steersperson.

## 3. Eligibility and Qualifications

- 3.1 A Club and each of its individual members (including Racers, Coaches, Managers and other Club Officials) shall be members in good standing with DBC during the Qualifying Period and the CCWC Year.
- 3.2 A Racer shall be a member of only one Club.
- 3.3 A Racer is eligible to compete with a Club’s Crews of different Racing Classes provided he or she meets the requirements of the Racing Class.
- 3.4 A Racer shall be registered with DBC and included in the Club’s Team List before he or she is included in

a Crew List or participates at a Qualifying Regatta or a Race-Off Regatta.

3.5 A Racer may not transfer from one Club to another Club during a Qualifying Year.

#### **4. Qualifying Regattas**

- 4.1 A Club Racer shall participate in at least two Qualifying Regattas before such Racer is eligible to participate in a Race-Off Regatta. *Note: Racing in two Racing Classes within one Qualifying Regatta constitutes the completion of only one of the two Qualifying Regatta requirements.*
- 4.2 A Club Racer must be present in the marshalling area ready to race in order to be credited with having participated in a Qualifying Event. Appearing on a roster does not constitute participation.
- 4.3 A Crew shall participate in the races offered for its Racing Class at each Qualifying Regatta. If a Qualifying Regatta does not offer races for a particular Racing Class, the Crew may compete in any other races offered by the Qualifying Regatta. (For example, if Senior Open races are not available at a Qualifying Regatta, a Senior Open Crew may participate in the races of any other offered Racing Class and will be deemed to have participated in Racing Class races.)

#### **5. Club Lists and Crew Lists**

- 5.1 A Club shall submit an initial Club List to DBC no later than two weeks prior to a Qualifying Regatta to be used by the club to qualify Racers for the Race Off Regatta. Names can be added to this list throughout the year. Additional Racers must be added two weeks prior to a Qualifying Regatta to be used by the Club to qualify Racers for the Race Off Regatta.
- 5.2 A Club shall submit to DBC a Crew List for each Qualifying Regatta at least seven days before the first race of the day at such Qualifying Regatta. All names on the Crew List must be on the Club List.
- 5.3 A Club shall submit to DBC a Crew List for the Race-Off Regatta at least seven days before the first race of the day at the Race-Off Regatta.
- 5.4 A Club may include on the Crew List for the Race-Off Regatta any Racer who is listed on at least two Qualifying Regatta Crew Lists.
- 5.5 At Qualifying Regattas where more than one distance is contested the Crew List is determined by the rules of the Qualifying Event.
- 5.6 At the Race Off Regatta the Crew List will consist of up to 30 Racers for all distances and up to 26 Racers per distance
- 5.7 A Club must maintain 12 Racers from the Race Off Regatta Crew list on their CCWC Crew List
- 5.8 All individuals appearing a Club's CCWC Crew List must have been members of the Club for a minimum of 6 months preceding the CCWC.

- 5.9 The CCWC Crew List submitted to DBC will consist of up to 30 Racers. Crew Lists at CCWC will consist of 26 Racers per distance, all of who must be on the Crew List submitted to DBC.
- 5.10 Subject to the criteria above, a Racer may participate in a CCWC if his or her name appears on the Club and Crew Lists for the CCWC Year and he or she is a member in good standing with DBC.

## **6. Awarding of CCWC Entries**

- 6.1 DBC awards CCWC entries on the basis of the 200/250m and 500m distances of the Racing Class. Therefore, a Club Crew is required to compete in both distances within a Racing Class at the Race Off Regatta to be considered for entry at CCWC.
- 6.2 There may be only one entry awarded per division and class to each club.
- 6.3 If only one eligible entry registers to compete in a Racing Class at the Race-Off Regatta, the Club registering that entry will be awarded, by acclamation, the CCWC entry for that Racing Class.
- 6.4 If more than one eligible entry registers to compete in a Racing Class at the Race-Off Regatta, the registered Crews shall compete against each other over all distances within the Racing Class and points will be awarded on the following basis:
- 1<sup>st</sup> place: 10 points
  - 2<sup>nd</sup> place: 5 points
  - 3<sup>rd</sup> place: 3 points
  - 4<sup>th</sup> place: 2 points
  - 5<sup>th</sup> place: 1 point
- 6.5 If the number of Crews in a Racing Class is the same as or less than the number of lanes, the Crews will compete against each other over the distances of 200/250 meters and 500 meters. Each race will be considered a final and points will be awarded on that basis.
- 6.6 If the number of Crews in a Racing Class is more than the number of lanes, the Crews will race against each other in elimination heats over the distances of 200/250 meters and 500 meters before proceeding to a final for each distance. The Crews remaining after the elimination heats will compete against each other in a final and points will be awarded on that basis.
- 6.7 If two or more Crews are tied in points after completing races under section 6.4 or 6.5, , the tied Crews, if needed to award CCWC entries, will compete against each other in a 500 meter race and the remaining CCWC entries will be awarded to the top finishers in this tie-break race.
- 6.8 If:
- (i) a Club holding a CCWC entry notifies DBC that it will not be sending an eligible Crew to a CCWC;
  - (ii) DBC revokes a CCWC entry held by a Club; or
  - (iii) a Club fails to confirm that it will be sending an eligible Crew to a CCWC by the published deadline,

DBC will offer the Racing Class entry to the Club whose Crew placed 6<sup>th</sup> in the Racing Class at the Race-Off Regatta. If the entry is declined, DBC will offer the entry to the next successive Club and will repeat the process as often as necessary until the entry is accepted and awarded or the Clubs who competed in the Racing Class at the Race-Off Regatta are exhausted.

- 6.9 If, after the process set out in section 6.1-6.7 is exhausted, further CCWC entries remain, DBC will alert all member clubs of the available entries and will randomly draw at such time and place and under such rules as DBC may determine from all Crews that submit rosters within 21 days of the alert and meet the Racing Class requirements and whose Crew List members have completed in two or more Qualifying Regattas during the Qualifying Period. For purposes of this section, the Canadian Championships will be considered a Qualifying Regatta. If the CCWC entry is declined, DBC will offer the CCWC entry to the next drawn Club and will repeat the process as often as necessary until the CCWC entry is accepted and awarded or the eligible Clubs are exhausted.
- 6.10 All Crews wishing to participate in the random draw process are required to submit a cheque payable to DBC in the amount equivalent to the fee charged for participation in the CCWC race Off Event. Crew that do not receive an entry via 6.8 will have those fees returned.
- 6.11 If a Club fails to accept the CCWC entry offered by DBC under section 6.7 or 6.8 within 15 days of such offer, the Club will be considered to have declined the CCWC entry.
- 6.12 A Club holding a CCWC entry shall give written confirmation of its intention to participate in the CCWC to DBC no later than February 1 of the CCWC Year. If the Club fails to give such written confirmation to DBC, the Club will be considered to have forfeited the CCWC entry and it will have no further right to such entry.

## **7. Revoking CCWC Entries**

7.1 DBC may revoke a CCWC entry if:

- 7.1.1 the Club and its members fail to maintain their respective memberships with DBC in good standing up to the date of the CCWC;
- 7.1.2 the Club fails to comply with the registration and eligibility requirements of the CCWC organizer and the IDBF;
- 7.1.3 the Crew fails to comply with the by-laws, policies, rules, regulations and codes of conduct of DBC; or
- 7.1.4 the Club or any of its members engages in conduct that, in the reasonable opinion of DBC, may bring DBC or any other its members into disrepute.

7.2 DBC maintains the right to put further sanctions on Racers, Coaches and Administrators who fail to comply to by-laws, policies, rules, regulations and codes of conduct of DBC as per DBC membership requirements.

## **8. Exemptions**

- 8.1 A Club may seek an exemption from any of these rules and regulations upon written application to the Executive Director of DBC. The application shall set out in sufficient detail the exemption being requested and the reasons for such application.
- 8.2 An application for exemption shall be received by DBC no later than May 1 of the relevant year.

8.3 Applications for exemptions will be submitted with a non-refundable administration fee of \$250.00

8.4 DBC may, but is not obligated to, grant such exemptions from these rules and regulations upon such terms and conditions as it considers to be appropriate in the circumstances.

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